

LYNCHBURG REGIONAL AIRPORT COMMISSION

Monday, June 15th, 2026

4:00 p.m.

AGENDA FOR THE COMMISSION

1. Call to Order

CONSENT AGENDA

2. March 9th, 2026 Commission Meeting Minutes

REGULAR AGENDA

3. Report of the Airport Director
 - A. An update on LYH airline performance metrics
 - B. Airport project updates
 - C. LYH in the community
 - D. Discussion on potential lease opportunities
4. Air Service update
5. Miscellaneous business
 - A. Inquiries and/or comments by Commission members
6. Reports on airport businesses
7. Hearings of citizens upon Commission matters
8. Next Commission meeting: August 10, 2026
9. Adjournment

LYNCHBURG REGIONAL AIRPORT

COMMISSION MEMBER UPDATE

May 27st, 2026

REPORT

TRAFFIC REPORT

We have the first few days of the United flights reported as of the time of this report. For March 2026 the American Airlines load factor was 80%. Our total load factor including United was 76.7 in the month of March. LYH has enplaned over 16,000 passengers through the first quarter of 2026. This is slightly more than the same period a year ago. Once the United flights start calculating into our totals, I am expecting that number to jump up slightly. Last week was graduation weekend for Liberty University. After speaking to both station managers, I found out there were multiple sold out airplanes by both carriers.

United Airlines Service

United Airlines started service on March 24th of 2026. While the reporting period only shows six days of operation so far we are excited for the April numbers to come in. For the six days in March the Dulles flight was 15% full. The Chicago flight was 69.8% full for the same days reported. SkyWest has also published a new flight schedule taking effect in the fall. Starting in September a SkyWest CRJ will remain overnight in Lynchburg to start the day with a Dulles departure. This is a change from our current schedule which has the Dulles departure going out in the evening. I feel this adjustment on the part of the airline shows their commitment to the success of the route as well as increasing connection options to our traveling public.

Staffing Updates

I am pleased to announce that our hourly marketing employee Carmen Singh has accepted a full time administrative position in City Hall and will begin that role June 3rd. Carmen has worked for Lynchburg Regional Airport for seven years and we are excited to see her grow her career in her new role. Over the last few months we have had vacancies in operations and maintenance positions. My staff is working with Human Resources to review job descriptions and get the new postings up. Hopefully by our fall meeting I will be able to introduce some new team members.

100LL Self Service Fuel

Our 100 LL Self Service pump has been out of service for a few months. Since our last meeting we have coordinated repairs on the 100LL self service pump. Parts are on the way and a contractor was selected to make the repairs. The contractor has us on the schedule for June 23rd through June 25th. Hopefully the contractor will be able to get the pump up and running before the Fourth of July holiday.

Development Updates

The North Development Landside construction project has been bid. There were two bids received and the lowest bid came in around the engineer's estimate. This project is presently under review by the FAA but I hope to formally have the award posted by mid-June and a notice to proceed date shortly after that. The Centra build out is presently in the administrative process before the construction notice to proceed goes out. There was a small issue early on that the contractor identified some issues with the temporary power to the facility. The equipment needed has been ordered and after the six-week lead time we are hoping the construction phase of the project will be underway before the end of June.

Jumpstart

I will be attending Jumpstart Air Service conference June 7th – 10th. While meetings are subject to change I am scheduled to meet with multiple airlines at the conference in Chicago. When we meet on the 15th I will be pleased to brief the Commission on the state of the industry and our outlook going into the summer.

Respectfully yours,
Cedric Simon, A.A.E.
Airport Director

**MINUTES OF THE
LYNCHBURG REGIONAL AIRPORT COMMISSION MEETING
March 9, 2026
4:00 p.m.**

PRESENT:

Dan Deter
Jones Stanley
Steven Brinly
Albert Billingsley
Mark Elliott
Kent White

ABSENT:

Frank Rogers
Dwight Williams
Anton Tevelev

STAFF PRESENT:

Cedric Simon, Acting Airport Director
Cathy Vance, Assistant Director Finance and Administration
Nicole Valdez, Administrative Coordinator
Wes Campbell, Finance Manager
Carmen Singh, Marketing Coordinator

(1) CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by Chairperson Dan Deter.

(2) APPROVAL OF March 9, 2026 CONSENT AGENDA

Chairperson Dan Deter confirmed that everyone had received the items from the Consent Agenda; the Jan. 12, 2026 Commission Meeting Minutes and asked if there were any questions, comments or changes regarding the consent agenda items. Motion to approve from Dan Deter, second by Jones Stanley.

(3) REPORT OF THE AIRPORT DIRECTOR

A. On Time Performance

B. Director Report

- (1) North Development
 - (a) landside work is out to bid
- (2) South Development
 - (a) Next Monday Pre-Construction Meeting
- (3) United Airlines contractors on site

C. Community Engagement

- (1) Valetine's Day Chocolate Rose Giveaway
- (2) Social Media Swag Bag Giveaway

D. Upcoming Community Engagement

- (1) Inaugural Flight Day on March 24 for IAD/ORD
- (2) United Way 5K on the Runway, April 25, 2026

E. Customer Experience

- (1) American Airlines Customer Cup
- (2) On time departures and baggage handling
- (3) March 25th Corporate on site

(4) AIR SERVICE UPDATE

- (1) New Air Service
 - (a) United Airlines
 - (1) Chicago (ORD)
 - (2) Washington (IAD)
- (2) March 24th, 2026
 - (a) Small Community Air Service Development Program
 - (1) Chicago
 - (2) EDA
- (3) New Service Kick Off
 - (a) Media availability before the flight
 - (1) Save the date 3/24
 - (b) Meetings with both new airports
 - (c) Water salute for first operations

(5) REPORTS OF AIRPORT COMMISSION MEMBERS

Jones Stanley asked about the size of Hangar, Mr. Simon replied that it should have 30 ft door height for the aircraft. He then asked how far west could they go with the new hangars in the north development. Mr. Simon showed a chart and explained where it would go. Mr. Deter asked about our published fare at \$408, and Mr. Simon responded that he hopes the fare doesn't go higher, but it all depends on seat availability. He feels very confident that main published fare will be lower by Fall 2026. Mr. Deter asked if the new governor could make bills and affect us. Mr. Simon said the PFAS monitoring bill will increase our operational cost by \$22,000. Mr. Brinly asked about the self-service fuel. Mr. Simon thought it would be up and running by March 1, but it has some mechanical issues and in process of making repairs. He hopes it will be up by the end of the month of March. Mr. Deter asked if fuel prices are going to spike but Mr. Simon does not have any insight regarding fuel prices. Mr. Simon says he is trying to be a marketing leader in our self-service fuel and keep the price as low as possible. Mr. Deter asked about TSA staffing with if that was okay. Mr. Simon replied that we have done an appreciation lunch for them and so far there have not been any impacts at our airport. Mr. Elliott asked about where to meet at 9am for the Send-Off flight day.

(5) HEARINGS OF Airport Businesses UPON COMMISSION MATTERS

- Vehicle parking for LU students at the Jet center has been constrained. Mr. Simon replied that there is constrained parking. We will continue talking with tenants to work out a resolution.

(7) ADJOURNMENT

There being no further business, the meeting was adjourned.

Next Commission Meeting: June 15, 2026

Lynchburg Regional Airport Commission

Effective June 2026

AIR SERVICE UPDATE

Summary For the month of June we have 6 daily departures on most days. We have all ER4 aircraft.

Carrier Profile	<u>Airline</u>	<u>Destination</u>	<u>Departures</u>	<u>Seats</u>	<u>Equipment</u>
	American Airlines	Charlotte	6	300	ER4

AIRPORT TOTAL: **Monthly Seats: 8,600** **Scheduled Flights: 172**

American Airlines In June we have 6 daily departures on most days, all are ER4 aircraft.

Destinations Served	<u>Non-Stop</u>	<u>Departures</u>	<u>Total</u>
	Charlotte	6 per day	300

Aircraft Types	<u>Aircraft</u>	<u>No. of Departures/Day</u>
	CR9 CRJ-900	0
	ER4 Embraer 145	6
	CR7 CRJ-700	0

Lynchburg Regional Airport Commission

Effective June 2026

AIR SERVICE UPDATE

Summary For the month of June we have 2 departures per day. We have all CRJ aircraft.

Carrier Profile	<u>Airline</u>	<u>Destination</u>	<u>Departures</u>	<u>Seats</u>	<u>Equipment</u>
	United Airlines	Washington Dulles	1	50	CRJ
		Chicago	1	50	CRJ

AIRPORT TOTAL: Monthly Seats: 3,000 Scheduled Flights: 60

United Airlines In June we have one daily flight to ORD and one daily flight to IAD. We have all CRJ aircraft.

Destinations Served	<u>Non-Stop</u>	<u>Departures</u>	<u>Total</u>
	Washington Dulles	1 per day	50
	Chicago	1 per day	50

Aircraft Types	<u>Aircraft</u>	<u>No. of Departures/Day</u>
	CR9 CRJ-900	2
	ER4 Embraer 145	0
	CR7 CRJ-700	0

LYNCHBURG REGIONAL AIRPORT AIR TRAFFIC REPORT FOR MARCH 2026

AIRLINE PASSENGERS (REVENUE ONLY)					YTD TOTALS		PERCENTAGE CHANGES			PERCENT OF AIRPORT TOTAL		
ENPLANED	Mar-26	Feb-26	Mar-25	2026	2025	Mar-26	Mar-25	26 YTD	Mar-26	Feb-26	Mar-25	
US Airways - Piedmont	6,024	5,000	5,401	15,980	15,895	20.5%	11.5%	0.5%	94.7%	100.0%	100.0%	
United Airlines-IAD	60	-	-	60	-	-	-	-	-	-	-	
United Airlines-ORD	279	-	-	279	-	-	-	-	-	-	-	
Charter	-	-	-	-	-	-	-	-	-	-	-	
TOTAL ENPLANED	6,363	5,000	5,401	16,319	15,895	27.3%	17.8%	2.7%	#DIV/0!	100.0%	100.0%	
DEPLANED												
US Airways - Piedmont	5,893	4,899	5,325	16,137	16,113	20.3%	6.7%	0.1%	93.4%	100.0%	100.0%	
United Airlines-IAD	124	-	-	124	-	-	-	-	-	-	-	
United Airlines-ORD	295	-	-	295	-	-	-	-	-	-	-	
Charter	-	-	-	-	-	-	-	-	-	-	-	
TOTAL DEPLANED	6,312	4,899	5,325	16,556	16,113	28.8%	14.2%	2.7%	#DIV/0!	100.0%	100.0%	
TOTAL AIRLINE PASSENGERS	12,675	9,899	10,926	32,875	32,008	28.0%	16.0%	2.7%				
				YTD TOTALS		PERCENTAGE CHANGES						
AIRLINE FLIGHTS	Mar-26	Feb-26	Mar-25	2026	2025	Mar-26	Mar-25	26 YTD				
NUMBER OF DAILY SCHEDULED DEPARTURES												
US Airways - Piedmont	5	5	4									
United Airlines-IAD	1	-	-									
United Airlines-ORD	1	-	-									
Total Daily Scheduled De	7	5	4									
NUMBER OF CANCELLED DEPARTURES												
US Airways - Piedmont	1	5	2	21	11							
United Airlines-IAD	0	-	-	0	-							
United Airlines-ORD	0	-	-	0	-							
Total Cancelled Departur	1	5	2	21	11							
NUMBER OF ACTUAL DEPARTURES												
US Airways - Piedmont	151	131	129	428	393	15.3%	17.1%	8.9%				
United Airlines-IAD	8	-	-	8	-	-	-	-				
United Airlines-ORD	8	-	-	8	-	-	-	-				
TOTAL ACTUAL DEPARTURES	167	131	129	444	393	27.5%	29.5%	13.0%				
				YTD TOTALS		PERCENTAGE CHANGES			PERCENT OF AIRPORT TOTAL			
AIRCRAFT OPERATIONS	Mar-26	Feb-26	Mar-25	2026	2025	Mar-26	Mar-25	26 YTD	Mar-26	Feb-26	Mar-25	
(Landings and Takeoffs)												
Commercial Airline	421	365	463	1,202	1,355	15.3%	-9.1%	-11.3%	4.5%	4.5%	5.6%	
General Aviation	8,780	7,693	7,676	20,540	21,285	14.1%	14.4%	-3.5%	93.9%	95.0%	93.1%	
Military	153	39	102	236	296	292.3%	50.0%	-20.3%	1.6%	0.5%	1.2%	
TOTAL AIRCRAFT OPERATIONS	9,354	8,097	8,241	21,978	22,936	15.5%	13.5%	-4.2%	100.0%	100.0%	100.0%	

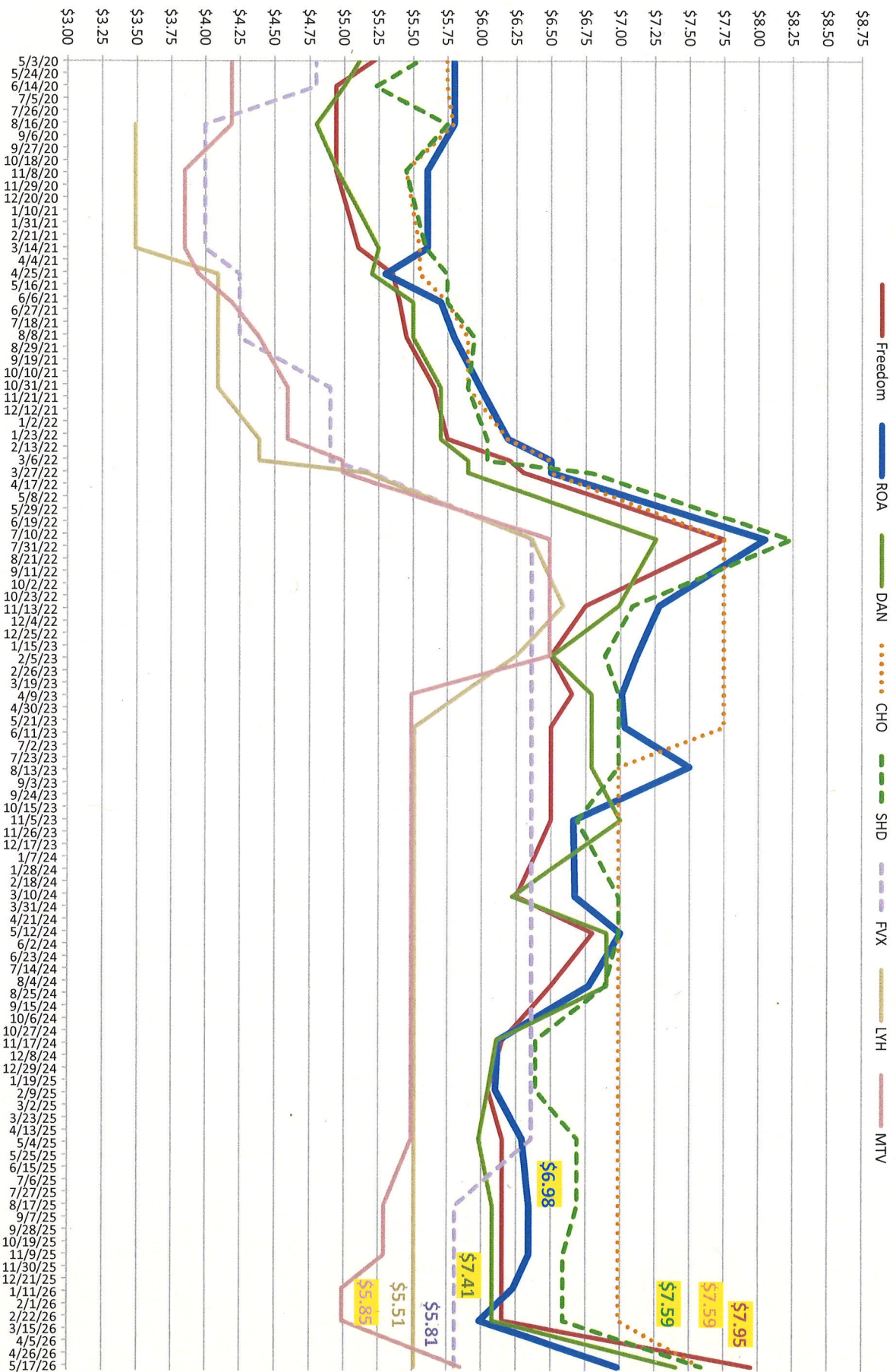


LYNCBURG REGIONAL AIRPORT TRAFFIC STATISTICS FOR March 2026

March		PIEDMONT				United Airlines- IAD				United Airlines-ORD				TOTALS			
Aircraft Type	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	
ERJ 140				0.0%				0.0%				0.0%	-		-	0.0%	
ER4 - 50	151	7,500	6,024	80.3%				0.0%				0.0%	151	7500	6024	80.3%	
CRJ - 50				0.0%	8	400	60	15.0%	8	400	279	69.8%	16	800	339	42.4%	
CRJ - 76				0.0%				0.0%				0.0%	-	-	-	0.0%	
Total	151	7,500	6,024	80.3%	8	400	60	15.0%	8	400	279	69.8%	167	8,300	6,363	76.7%	

Year-to-Date	PIEDMONT				United Airlines- IAD				United Airlines-ORD				TOTALS			
	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor
ERJ 140				0.0%				0.0%				0.0%	-	-	-	0.0%
ER4 - 50	428	21,300	15,980	75.0%				0.0%				0.0%	428	21,300	15,980	75.0%
CRJ - 50				0.0%	8	400	60	15.0%	8	400	279	69.8%	16	800	339	42.4%
CRJ - 76				0.0%				0.0%				0.0%	-	-	-	0.0%
Total	428	21,300	15,980	75.0%	8	400	60	15.0%	8	400	279	69.8%	444	22,100	16,319	73.8%

100LL Fuel (May 19, 2020 – May 19, 2026)



Jet A Fuel (May 19, 2020– May 19, 2026)

— Freedom — ROA — DAN CHO - - - SHD — MTV

