

LYNCHBURG REGIONAL AIRPORT COMMISSION

Monday, January 12th, 2026

4:00 p.m.

AGENDA FOR THE COMMISSION

1. Call to Order

CONSENT AGENDA

2. November 17th, 2025 Commission Meeting Minutes

REGULAR AGENDA

3. Report of the Airport Director
 - A. An update on LYH airline performance metrics
 - B. Airport project update
 - C. LYH in the community
4. Air Service update
5. Miscellaneous business
 - A. Inquiries and/or comments by Commission members
6. Reports of airport businesses
7. Hearings of citizens upon Commission matters
8. Next Commission meeting: March 9, 2026
9. Adjournment

LYNCHBURG REGIONAL AIRPORT

COMMISSION MEMBER UPDATE

January 8th, 2026

REPORT

TRAFFIC REPORT

The February flight schedule maintains similar to our monthly schedules the past year. We maintain four or five flights a day depending on the day of the week. This schedule actually has the most seats for the month since February of 2022. Load factors at LYH continue to be strong with our year to date load factor being 80% (reporting period through October). Aircraft operations increased from September to October on the airfield and we are on pace to have another year as one of the busiest airports in the commonwealth.

United Airlines Service

March 24th is quickly approaching and with it comes increased connectivity nationally and worldwide. United is starting service to Lynchburg with destinations to Chicago and Washington Dulles. Each destination will be served once a day on the CRJ-200 regional jet. This network allows travelers to connect to dozens of destinations previously not served. The team is working on marketing and traveler experience enhancements for the inaugural flights. Save the date on March 24th and come out to experience the increased air service for Lynchburg Regional Airport.

New Aircraft Arrival

In December Liberty University received the Samaritan's Purse DC-8. The DC-8 rolled off the assembly line in 1968 and was acquired by Samaritan's Purse in 2015. For ten years it flew over 200 international missions and delivered millions of pounds in supplies to people in need. I am excited to work with our partners at Liberty University and help find a permanent home for the aircraft in the hill city.

FAA Certification Inspection 2026

Commercial service airports receive annual certification inspections from the FAA. The FAA has announced that our Certification Inspection will take place the week of February 23rd, 2026. FAA staff will be at LYH and inspect markings, signage, records, fueling and airfield safety areas. The ARFF and Maintenance team work daily towards a safe airfield and satisfactory inspection. I will share the results of the FAA Certification inspection with you in our next commission meeting.

NAPA Quality in Construction Award

Lagan Construction, LLC has been selected as a winner of the 2025 Quality in Construction award for our Rehabilitate Runway 4-22 project. The National Asphalt Pavement Association (NAPA) is a group that seeks to advance the asphalt pavement industry through leadership, stewardship, and member engagement. Winners will be recognized at the NAPA annual meeting. We will feature this award as we receive official materials.

Respectfully yours,
Cedric Simon, A.A.E.
Airport Director

**MINUTES OF THE
LYNCHBURG REGIONAL AIRPORT COMMISSION MEETING
November 17, 2025
4:00 p.m.**

PRESENT:

Dan Deter
Jones Stanley
Janice Crawford
Dwight Williams
Mark Elliott

ABSENT:

Frank Rogers
Kent White

STAFF PRESENT:

Cedric Simon, Acting Airport Director
Cathy Vance, Assistant Director of Finance and Admin
Joey O'Rourke, Assistant Director of Operations and Maint
Wes Campbell, Finance Manager
Carmen Singh, Marketing Coordinator

(1) CALL TO ORDER:

The meeting was called to order at 4:00 p.m. by Chairperson Janice Crawford.

(2) APPROVAL OF AUGUST 25, 2025 CONSENT AGENDA

Chairperson Janice Crawford confirmed that everyone had received the items from the Consent Agenda; the May 5, 2025 Commission Meeting Minutes and asked if there were any questions, comments or changes regarding the consent agenda items. There were no comments.

(3) REPORT OF THE AIRPORT DIRECTOR

A. New Air Service via United Airlines to ORD and IAD

- (1) March 24th, 2026 Small Community Air Service Development Program
 - (a) Chicago
 - (b) Once daily- 100 extra seats per day

B. Top Destinations

- (1) The LYH Market
 - (a) Florida has three markets in the top 10 but LYH has significant demand to the West
 - (b) Total PDEW is 547.6 Domestic

C. Project Updates

- (1) Runway 4-22 Project
 - (a) substantially complete
- (2) South Development
 - (a) contracting phase

D. Government Shutdown

- (1) Contract Tower
- (2) TSA Baggage Screening Officers

E. Community Engagement

- (1) Safety Day at Liberty University
- (2) New Air Service Press Conference- ORD & Dulles
- (3) Santa at the Airport- Dec. 8 & 11

(4) AIR SERVICE UPDATE

- (1) Takeoff North America 2025
 - (a) November 4th-7th
 - (b) Tallahassee Florida
- (2) Looking Ahead
 - (a) Jumpstart 2026
 - (b) Mead & Hunt Conference 2027

(5) REPORTS OF AIRPORT COMMISSION MEMBERS

- Recognition of Chairwoman Crawford for her service to Lynchburg Regional Airport
- Discussion of new Chairperson-
 - o **Dan Deter nominated as new Chairperson, passed by vote 5-0**
- Janice Crawford suggested a nomination for Vice Chair
 - o Janice nominates **Dwight Williams for Vice Chair, Vice Chair vote 5-0**
- Mr. Deter asked about a solar facility out on the airfield that was discussed by the previous airport director. Mr. Simon said that the idea never went anywhere, but acknowledged it could be a good income stream.
- Mr. Williams mentioned he'd like to see more information coming from airport tenants and inviting tenants to the meetings so they can hear directly from tenants.
- A lot came to light in the Bon Air/Freedom meetings regarding concerns airfield tenants have. Mr. Stanley said it is the Commission's responsibility to give the Director guidance on operating the airport and he believes the Commission should have input on what they think would be good for the airport.
- Mr. Williams said we can add these notes to the new bylaws.
- Mr. Stanley asked if we are doing a big "kickoff" for the new airlines. Mr. Simon confirmed the airport will do a "kickoff" to welcome United airlines.

(5) HEARINGS OF Airport Businesses UPON COMMISSION MATTERS

Mr. Wallace noted if we are having a highlight, they would be willing to host that particular meeting and could do it at Freedom or School of Aeronautics. As long as it's an open meeting, it could be hosted by Freedom Aviation. Kyle Falwell expressed gratitude for being able to move into Hangar 12.

(7) ADJOURNMENT

There being no further business, the meeting was adjourned.

Lynchburg Regional Airport Commission

Effective January 2026

AIR SERVICE UPDATE

Summary For the month of January we have 5 daily departures on most days. We have all ER4 aircraft.

| Carrier Profile | <u>Airline</u> | <u>Destination</u> | <u>Departures</u> | <u>Seats</u> | <u>Equipment</u> |
|------------------------|-------------------|--------------------|-------------------|--------------|------------------|
| | American Airlines | Charlotte | 5 | 250 | ER4 |

AIRPORT TOTAL: Monthly Seats: 8,000 Scheduled Flights: 160

American Airlines In January we have 5 daily departures on most days, all are ER4 aircraft.

| Destinations Served | <u>Non-Stop</u> | <u>Departures</u> | <u>Total</u> |
|----------------------------|-----------------|-------------------|--------------|
| | Charlotte | 5 per day | 160 |

| Aircraft Types | <u>Aircraft</u> | <u>No. of Departures/Day</u> |
|-----------------------|-----------------|------------------------------|
| | CR9 CRJ-900 | 0 |
| | ER4 Embraer 145 | 5 |
| | CR7 CRJ-700 | 0 |

LYNCHBURG REGIONAL AIRPORT AIR TRAFFIC REPORT FOR NOVEMBER 2025

| | AIRLINE PASSENGERS (REVENUE ONLY) | | | YTD TOTALS | | PERCENTAGE CHANGES | | | PERCENT OF AIRPORT TOTAL | | |
|--------------------------------------|-----------------------------------|---------------|---------------|-------------------|-------------------|---------------------------|---------------------------|---------------------------------|--------------------------|---------------|---------------|
| | Nov-25 | Oct-25 | Nov-24 | 2025 | 2024 | Nov-25 Oct-25 | Nov-25 Nov-24 | 25 YTD 24 YTD | Nov-25 | Oct-25 | Nov-24 |
| ENPLANED | | | | | | | | | | | |
| US Airways - Piedmont | 6,235 | 7,288 | 6,853 | 63,398 | 72,588 | -14.4% | -9.0% | -12.7% | 100.0% | 100.0% | 100.0% |
| US Airways - PSA | - | - | - | - | - | - | - | - | - | - | - |
| Envoy | - | - | - | - | - | - | - | - | - | - | - |
| Charter | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL ENPLANED | 6,235 | 7,288 | 6,853 | 63,398 | 72,588 | -14.4% | -9.0% | -12.7% | 100.0% | 100.0% | 100.0% |
| DEPLANED | | | | | | | | | | | |
| US Airways - Piedmont | 6,010 | 7,372 | 6,691 | 63,192 | 71,864 | -18.5% | -10.2% | -12.1% | 100.0% | 100.0% | 100.0% |
| US Airways - PSA | - | - | - | - | - | - | - | - | - | - | - |
| Envoy | - | - | - | - | - | - | - | - | - | - | - |
| Charter | - | - | - | - | - | - | - | - | - | - | - |
| TOTAL DEPLANED | 6,010 | 7,372 | 6,691 | 63,192 | 71,864 | -18.5% | -10.2% | -12.1% | 100.0% | 100.0% | 100.0% |
| TOTAL AIRLINE PASSENGERS | 12,245 | 14,660 | 13,544 | 126,590 | 144,452 | -16.5% | -9.6% | -12.4% | | | |
| AIRLINE FLIGHTS | | | | YTD TOTALS | YTD TOTALS | PERCENTAGE CHANGES | PERCENTAGE CHANGES | | | | |
| NUMBER OF DAILY SCHEDULED DEPARTURES | Nov-25 | Oct-25 | Nov-24 | 2025 | 2024 | Nov-25 Oct-25 | Nov-25 Nov-24 | 25 YTD 24 YTD | | | |
| US Airways - Piedmont | 5 | 5 | 5 | 29 | 10 | -12.4% | 5.9% | -9.5% | | | |
| US Airways - PSA | 0 | 0 | 0 | - | - | - | - | - | | | |
| Envoy | 0 | 0 | 0 | - | - | - | - | - | | | |
| Total Canceled Departures | 5 | 0 | 0 | 29 | 10 | -12.4% | 5.9% | -9.5% | | | |
| NUMBER OF CANCELLED DEPARTURES | | | | | | | | | | | |
| US Airways - Piedmont | 5 | 0 | 0 | 29 | 10 | -12.4% | 5.9% | -9.5% | | | |
| US Airways - PSA | 0 | 0 | 0 | - | - | - | - | - | | | |
| Envoy | 0 | 0 | 0 | - | - | - | - | - | | | |
| Total Canceled Departures | 5 | 0 | 0 | 29 | 10 | -12.4% | 5.9% | -9.5% | | | |
| NUMBER OF ACTUAL DEPARTURES | | | | | | | | | | | |
| US Airways - Piedmont | 162 | 185 | 153 | 1,582 | 1,749 | -12.4% | 5.9% | -9.5% | | | |
| US Airways - PSA | 0 | 0 | 0 | - | - | - | - | - | | | |
| Envoy | 0 | 0 | 0 | - | - | - | - | - | | | |
| TOTAL ACTUAL DEPARTURES | 162 | 185 | 153 | 1,582 | 1,749 | -12.4% | 5.9% | -9.5% | | | |
| AIRCRAFT OPERATIONS | | | | YTD TOTALS | YTD TOTALS | PERCENTAGE CHANGES | PERCENTAGE CHANGES | PERCENT OF AIRPORT TOTAL | | | |
| (Landings and Takeoffs) | Nov-25 | Oct-25 | Nov-24 | 2025 | 2024 | Nov-25 Oct-25 | Nov-25 Nov-24 | 25 YTD 24 YTD | Nov-25 | Oct-25 | Nov-24 |
| Commercial Airline | 448 | 562 | 515 | 4,804 | 4,880 | -20.3% | -13.0% | -1.6% | 6.3% | 5.7% | 5.0% |
| General Aviation | 6,651 | 9,212 | 9,656 | 83,681 | 107,116 | -28.0% | -31.3% | -21.9% | 92.7% | 93.6% | 93.7% |
| Military | 72 | 70 | 133 | 1,024 | 1,057 | 2.5% | -45.9% | -3.1% | 1.0% | 0.7% | 1.3% |
| TOTAL AIRCRAFT OPERATIONS | 7,151 | 9,844 | 10,304 | 89,509 | 113,053 | -27.4% | -30.6% | -20.8% | 100.0% | 100.0% | 100.0% |

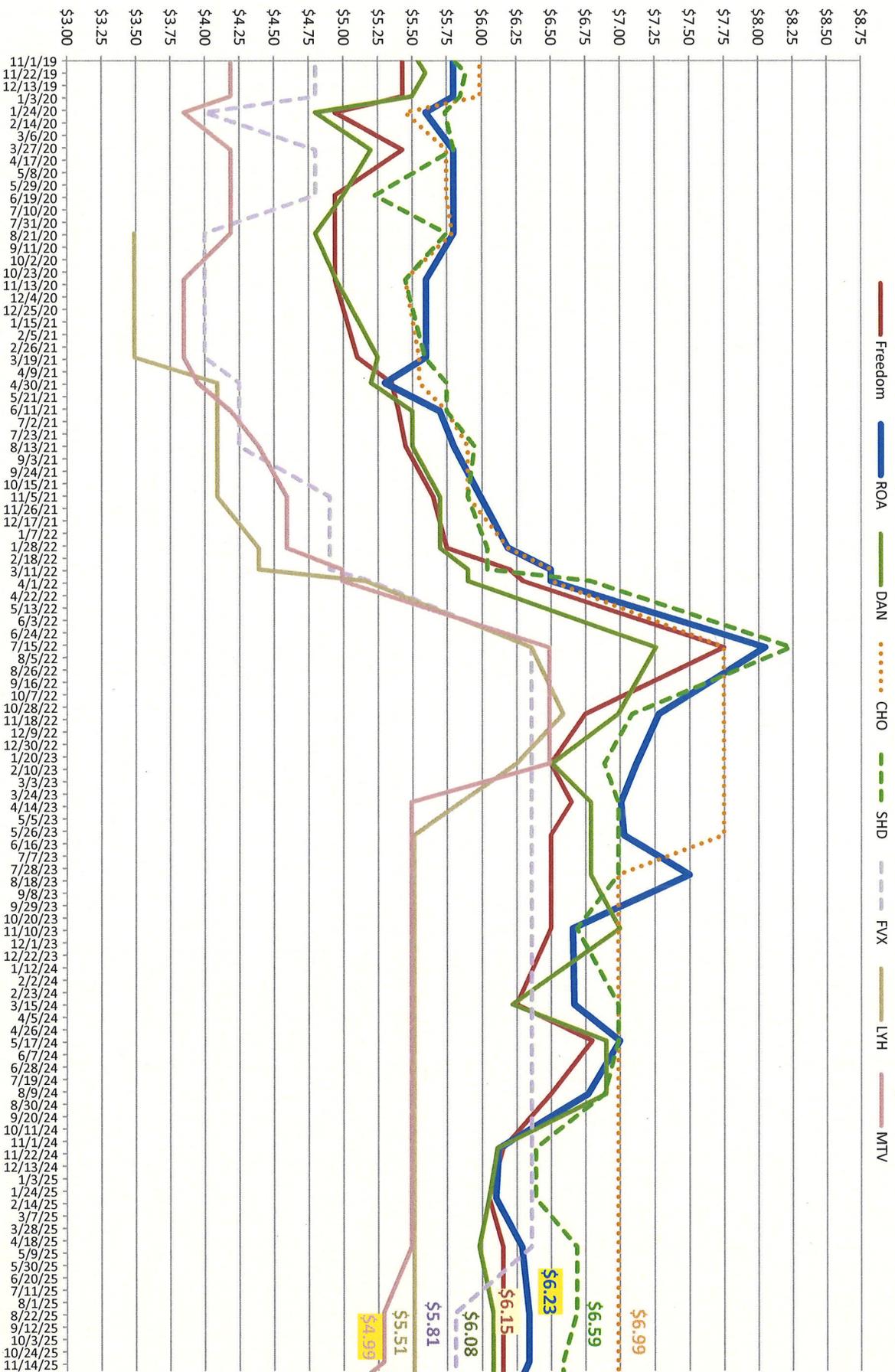


LYNCHBURG REGIONAL AIRPORT TRAFFIC STATISTICS FOR NOVEMBER 2025

| November | PIEDMONT | | | | ENVOY | | | | PSA | | | | TOTALS | | | | |
|--------------|---------------|--------------|-----------------|---------------------|-------------|------------|-----------------|---------------------|-------------|------------|-----------------|---------------------|--------------|------------|-----------------|---------------------|-------------|
| | Aircraft Type | Departures | Available Seats | Passengers Enplaned | Load Factor | Departures | Available Seats | Passengers Enplaned | Load Factor | Departures | Available Seats | Passengers Enplaned | Load Factor | Departures | Available Seats | Passengers Enplaned | Load Factor |
| ERJ 140 | | | | | 0.0% | | | | 0.0% | | | | 0.0% | - | - | - | 0.0% |
| ER4 - 50 | 162 | 8,050 | 6,235 | 77.5% | 0.0% | | | | 0.0% | 162 | 8,050 | 6,235 | 77.5% | | | | |
| CR7 - 65 | | | | 0.0% | 0.0% | | | | 0.0% | - | - | - | 0.0% | | | | |
| CR9 - 76 | | | | 0.0% | 0.0% | | | | 0.0% | - | - | - | 0.0% | | | | |
| Total | 162 | 8,050 | 6,235 | 77.5% | 0.0% | - | - | - | 0.0% | 162 | 8,050 | 6,235 | 77.5% | | | | |

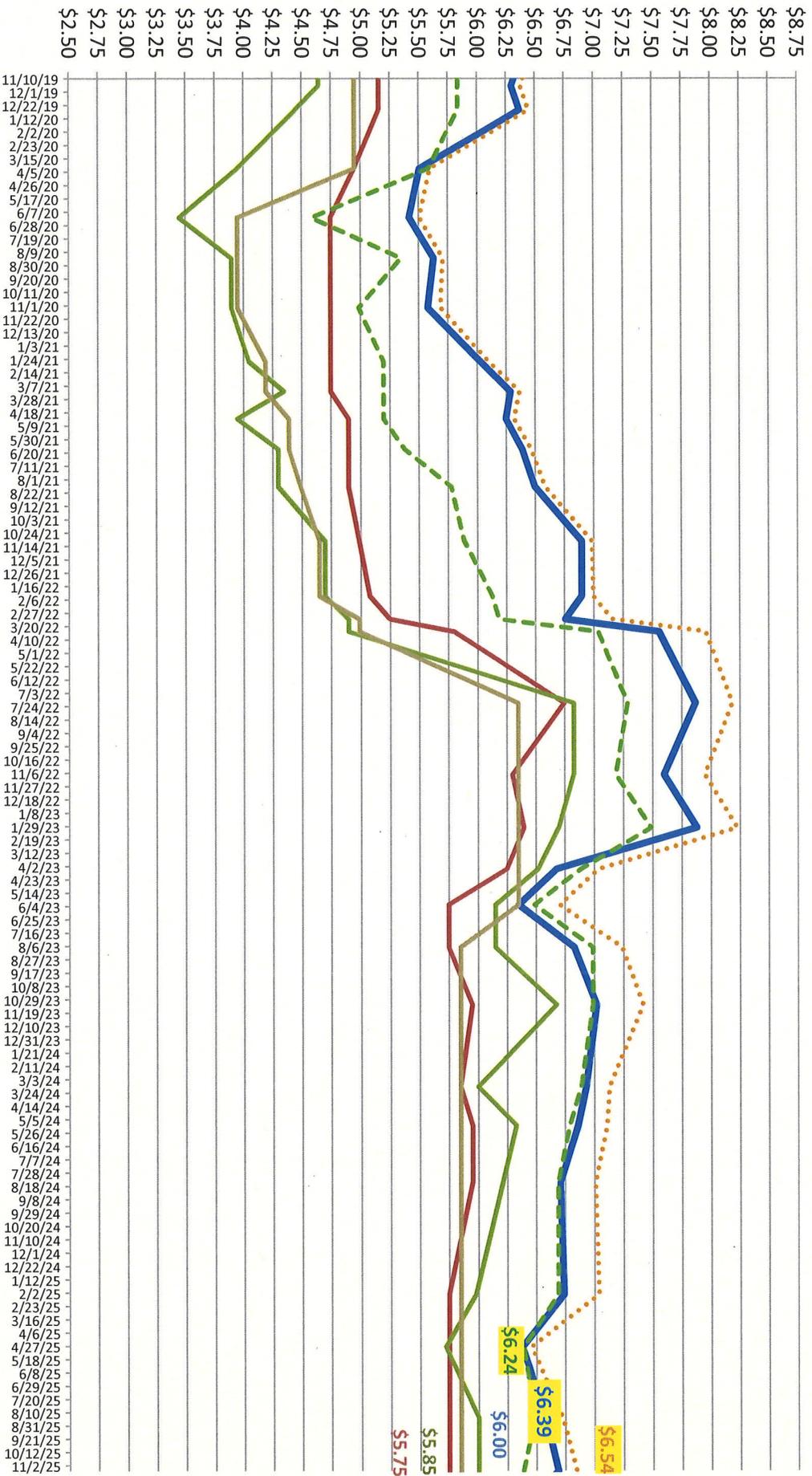
| Year-to-Date | PIEDMONT | | | | ENVOY | | | | PSA | | | | TOTALS | | | |
|--------------|--------------|-----------------|---------------------|--------------|------------|-----------------|---------------------|-------------|--------------|-----------------|---------------------|--------------|------------|-----------------|---------------------|-------------|
| | Departures | Available Seats | Passengers Enplaned | Load Factor | Departures | Available Seats | Passengers Enplaned | Load Factor | Departures | Available Seats | Passengers Enplaned | Load Factor | Departures | Available Seats | Passengers Enplaned | Load Factor |
| ERJ 140 | | | | 0.0% | | | | 0.0% | | | | 0.0% | - | - | - | 0.0% |
| ER4 - 50 | 1,582 | 78,700 | 63,398 | 80.6% | 0.0% | | | 0.0% | 1,582 | 78,700 | 63,398 | 80.6% | | | | |
| CR7 - 65 | | | | 0.0% | 0.0% | | | 0.0% | - | - | - | 0.0% | | | | |
| CR9 - 76 | | | | 0.0% | 0.0% | | | 0.0% | - | - | - | 0.0% | | | | |
| Total | 1,582 | 78,700 | 63,398 | 80.6% | - | - | - | 0.0% | 1,582 | 78,700 | 63,398 | 80.6% | | | | |

100LL Fuel (January 6, 2020–January 6, 2026)



Jet A Fuel (January 6, 2020–January 6, 2026)

— Freedom — ROA — DAN — CHO — SHD — MTV



← Indicates change from last report