

# LYNCHBURG REGIONAL AIRPORT COMMISSION

Monday, August 26, 2023

4:00 p.m.

## AGENDA FOR THE COMMISSION

1. Call to Order

### CONSENT AGENDA

2. June 3, 2024 Commission Meeting Minutes
3. Lynchburg Regional Airport September 2024 Air Service Update
4. June 2024 Passenger Traffic Report

**Consent Agenda Recommended Action:** Receive and File

### REGULAR AGENDA

5. Report of the Airport Director
  - A. An update on LYH airline performance metrics, regional air service environment as related to schedules, staffing and equipment availability
  - B. Parking and Rental Car revenue update
6. Miscellaneous business
  - A. Inquiries and/or comments by Commission members
7. Reports of airport businesses
8. Hearings of citizens upon Commission matters
9. Next Commission meeting: November 18, 2024
10. Adjournment

# LYNCHBURG REGIONAL AIRPORT

## COMMISSION MEMBER UPDATE

August 21, 2024

### REPORT

#### **SUMMER PASSENGER TRAFFIC RESULTS**

As the seasonal spike in summer travel demand continues to show strength, total passenger traffic in June responded with a 10% increase over last year on a more than 16% jump in seat capacity. Passenger load factors continued recording high levels with June's flights over 80% full as American Airlines scheduled higher frequency due to regional equipment availability beginning to return to more normal levels. Overall, for the entire month of June, American operated a total of 175 departing flights at LYH without a single cancellation!

#### **AMERICAN AIRLINES' FALL SCHEDULE RETURNS TO PRE-PANDEMIC LEVELS**

I'm pleased to report that our recent efforts with American headquarters' network planning officials have begun to pay off with AA planning increased LYH flights going into the fall. Starting in September, for example, American will begin offering seven daily departures to Charlotte (most days) as American's mainline flight schedules continue to backfill their pre-pandemic trunk routes with regional feeder service. Unfortunately, however, smaller regional markets like LYH remain unable to offer larger, dual-class regional jets as those aircraft remain relegated to longer routes. Nonetheless, we are being told that we should expect at least five to six daily departures on 50-seat EMB-145 regional jets throughout the rest of the year. Overall, American officials indicated LYH continues to perform well. I'll have more details on our American service levels and future schedules at Monday's Commission meeting.

#### **RUNWAY 4/22 REHABILITATION PROJECT UPDATE**

As you will recall, federal funding in the form of an FAA AIP grant (both entitlement and discretionary) will be used this year to rehabilitate Runway 4/22 and to replace/upgrade the existing main runway lighting with all LED fixtures. The project involves milling and overlaying the entire length of the runway. In addition to our annual FAA entitlement funds, we were able to secure discretionary dollars to provide the balance of the funds needed for the project. The FAA is earmarking a total of \$10,293,684 in AIP funds for LYH which, by the way, will not require any local dollars to complete. State entitlements will provide 10% matching funds for the 90% FAA grants. Currently, bids have been received and a contractor has been tentatively selected as we await final confirmation from the FAA on funding. Initial coordination with all parties has begun with construction expected to begin in June 2025.

#### **MID-FIELD RAMP EXPANSION PROJECT**

Considering that bids for our corporate hangar development project located at the mid-field parking apron were well above both the engineer's estimate and our planned budget due to the then-climate of supply chain shortages for materials, inflated steel prices, etc., we have nonetheless decided to move

## **Commission Member Update**

August 21, 2024

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forward with Phase 1 (site work). This initial work will include removal of the old fire station building, expansion of the mid- field apron and installation of the necessary utilities to the site. All of this work is eligible for 80% state funding, and hopefully will result in a build-ready hangar site that in the future can attract bids that are more reasonable once current inflationary construction pressures return to a more economically reasonable level. At this point, various planning meetings have begun and construction is scheduled to begin in September.

## **TAXIWAY B SAFETY AREA TEMPORARY REPAIRS COMPLETED**

As you will recall from my briefing at our last Commission meeting, the Taxiway B safety area experienced a sink hole off the edge of the pavement in the grass area. After a rigorous inspection, it was determined the resulting depression did not present a safety concern to Taxiway B, with the required NOTAM issued for pilots. The area was inspected by our consultant and has since been stabilized with flowable fill used as a temporary measure. The area will be permanently repaired during our Runway 4/22 rehabilitation project construction scheduled for next year.

## **2024 TRANSPORTATION AND INFRASTRUCTURE SUMMIT**

In June, I was invited to present at the 2024 Transportation and Infrastructure Summit at the Regional Business Alliance. In attendance were business leaders from the region discussing all modes of transportation. As such, I presented to the group the Airport's current state of affairs related to the airline industry, our ongoing air service development efforts to attract a new destination with our incumbent airline, and what possibilities exist to attract a new airline(s). The summit was very well attended, and gave me an opportunity to engage with the business community on the various projects and challenges LYH is currently facing.

## **AGENDA FOR THE COMMISSION MEETING**

Monday's regular agenda will include updates on LYH airline performance metrics, regional air service environment, as related to schedules, staffing and equipment availability. In addition, I plan to give a brief update on parking and rental car revenues. In the meantime, if you have any questions, or would like to discuss anything prior to the meeting, please feel free to call me at 455-6089.

Respectfully yours,  
Andrew LaGala, A.A.E.  
Airport Director

**MINUTES OF THE  
LYNCHBURG REGIONAL AIRPORT COMMISSION MEETING  
June 3, 2024  
4:00 p.m.**

**PRESENT:**

Janice Crawford  
Massie Ware  
Kent White  
Dan Deter  
Jones Stanley

**ABSENT:**

Frank Rogers  
Mark Elliott

**STAFF PRESENT:**

Andrew La Gala, Airport Director  
Cedric Simon, Assistant Airport Director Ops and Maint  
Cathy Vance, Assistant Airport Director Finance and Admin  
Wes Campbell, Finance Manager  
Carmen Singh, Marketing Coordinator  
Nicole Valdez, Administrative Coordinator

**(1) CALL TO ORDER:**

The meeting was called to order at 4:00 p.m. by Mr. Massie Ware. It was noted that Frank Rogers and Mark Elliott were not in attendance.

**(2) APPROVAL OF JUNE 03, 2024 CONSENT AGENDA**

Mr. Massie Ware confirmed that everyone had received the items from the Consent Agenda; the March 25, 2024 Commission Meeting Minutes and asked if there were any questions, comments or changes regarding the consent agenda items. There were no comments.

**(3) REPORT OF THE AIRPORT DIRECTOR**

**A. American Airlines Upcoming Flight Schedules**

- (1) AA's summer and fall schedules reflect notable increases...
  - (a) Scheduled seats increasing to six daily, most days Jun and Jul
  - (b) Aug through Sep increasing to seven daily, most days – **10,300 scheduled seats**
  - (c) Winter will return to six daily, most days due to seasonal trends
- (2) August seat capacity exceeds pre-pandemic 2019 level with the 26 more scheduled flights

**B. Jumpstart 2024- Airline Network Planners Meetings**

- (1) Jumpstart - Airline Network Planners' conference May 20-22
- (2) Met with a few airline prospects to discuss potential destination opportunities

**C. Virginia State Police Deed of Lease Agreement**

- (1) VSP requesting a new deed of lease with the City of Lynchburg
- (2) 10,000sf of aircraft hangar storage
- (3) 2,380sf of office space attached to the hangar
- (4) Lease term shall be five (5) years commencing July 1, 2024.
- (5) An annual CPI adjustment has been added to reflect and annual escalation for each year of the term
- (6) This lease will be presented to Council on June 11<sup>th</sup> during the Council work session, followed by council action on June 25<sup>th</sup> after the public hearing

**D. Taxiway B Safety Area Sink Hole**

- (1) February of 2024 as part of our airfield inspection program
- (2) Consultant engaged to provide solutions
- (3) Flowable fill has been recommended as temporary fix
- (4) Currently soliciting contractors to conduct repairs
- (5) Permanent repairs will be during the 2026 taxiway rehabilitation

**(4) REPORTS OF AIRPORT BUSINESSES**

Commission member Crawford inquired if the airport had heard anything about support for the D-Day event coming up this week. Director LaGala briefed the commission that the Lynchburg Regional Airshow LLC had approached the airport but that organization was still working through logistics and FAA approval.

Commission member Deter asked if any flights had been impacted by LU fireworks the week before as he had heard flights had been diverted. The airport had not been made aware of any impact to operations due to fireworks. Airport tenant Wallace commented that there was no NOTAM for the fireworks.

**(5) HEARINGS OF CITIZENS UPON COMMISSION MATTERS**

There were none.

**(6) Next Commission Meeting: Aug. 26, 2024**

**(7) ADJOURNMENT**

There being no further business, the meeting was adjourned.

# Lynchburg Regional Airport Commission

Effective September 2024

**AIR SERVICE UPDATE**

**Summary** For the month of September we have 7 daily departures on most days. We have seven ER4 aircraft.

<b>Carrier Profile</b>	<u>Airline</u>	<u>Destination</u>	<u>Departures</u>	<u>Seats</u>	<u>Equipment</u>
	American Airlines	Charlotte	7	350	ER4

**AIRPORT TOTAL: Monthly Seats: 9,350 Scheduled Flights: 187**

**American Airlines** In September we have 7 daily departures on most days, all are ER4 aircraft.

<b>Destinations Served</b>	<u>Non-Stop</u>	<u>Departures</u>	<u>Total</u>
	Charlotte	7 per day	187

<b>Aircraft Types</b>	<u>Aircraft</u>	<u>No. of Departures/Day</u>
	CR9 CRJ-900	0
	ER4 Embraer 145	7
	CR7 CRJ-700	0

**LYNCHBURG REGIONAL AIRPORT AIR TRAFFIC REPORT FOR JUNE 2024**

	AIRLINE PASSENGERS (REVENUE ONLY)			YTD TOTALS			PERCENTAGE CHANGES			PERCENT OF AIRPORT TOTAL		
	Jun-24	May-24	Jun-23	2024	2023	24 YTD	Jun-24	Jun-23	24 YTD	Jun-24	May-24	Jun-23
<b>ENPLANED</b>												
US Airways - Piedmont	7,068	6,573	6,590	35,245	33,174	7.5%	7.3%	6.2%	100.0%	100.0%	100.0%	
US Airways - PSA	-	-	-	-	-	-	-	-	-	-	-	
Envoy	-	-	-	-	-	-	-	-	-	-	-	
Charter	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL ENPLANED</b>	<b>7,068</b>	<b>6,573</b>	<b>6,590</b>	<b>35,245</b>	<b>33,174</b>	<b>7.5%</b>	<b>7.3%</b>	<b>6.2%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	
<b>DEPLANED</b>												
US Airways - Piedmont	6,855	6,364	6,063	34,787	32,198	7.7%	13.1%	8.0%	100.0%	100.0%	100.0%	
US Airways - PSA	-	-	-	-	-	-	-	-	-	-	-	
Envoy	-	-	-	-	-	-	-	-	-	-	-	
Charter	-	-	-	-	-	-	-	-	-	-	-	
<b>TOTAL DEPLANED</b>	<b>6,855</b>	<b>6,364</b>	<b>6,063</b>	<b>34,787</b>	<b>32,198</b>	<b>7.7%</b>	<b>13.1%</b>	<b>8.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	
<b>TOTAL AIRLINE PASSENGERS</b>	<b>13,923</b>	<b>12,937</b>	<b>12,653</b>	<b>70,032</b>	<b>65,372</b>	<b>7.6%</b>	<b>10.0%</b>	<b>7.1%</b>				
<b>AIRLINE FLIGHTS</b>												
<b>NUMBER OF DAILY SCHEDULED DEPARTURES</b>												
US Airways - Piedmont	6	6	5	2024	2023	7.7%	13.1%	8.0%	100.0%	100.0%	100.0%	
US Airways - PSA	0	0	0	-	-	-	-	-	-	-	-	
Envoy	0	0	0	-	-	-	-	-	-	-	-	
Total Daily Scheduled Departures	6	6	5	5	3	14.4%	15.9%	4.6%				
<b>NUMBER OF CANCELLED DEPARTURES</b>												
US Airways - Piedmont	0	3	0	823	787	14.4%	15.9%	4.6%				
US Airways - PSA	0	0	0	-	-	-	-	-				
Envoy	0	0	0	-	-	-	-	-				
Total Cancelled Departures	0	3	0	5	3	14.4%	15.9%	4.6%				
<b>NUMBER OF ACTUAL DEPARTURES</b>												
US Airways - Piedmont	175	153	151	823	787	14.4%	15.9%	4.6%				
US Airways - PSA	0	0	0	-	-	-	-	-				
Envoy	0	0	0	-	-	-	-	-				
<b>TOTAL ACTUAL DEPARTURES</b>	<b>175</b>	<b>153</b>	<b>151</b>	<b>823</b>	<b>787</b>	<b>14.4%</b>	<b>15.9%</b>	<b>4.6%</b>				
<b>AIRCRAFT OPERATIONS</b>												
<b>(Landings and Takeoffs)</b>												
Commercial Airline	414	407	417	2,268	2,482	1.7%	-0.7%	-8.6%	4.1%	3.6%	5.1%	
General Aviation	9,670	10,812	7,695	57,859	49,242	-10.6%	25.7%	17.5%	95.3%	95.2%	93.2%	
Military	64	144	142	495	755	-55.6%	-54.9%	-34.4%	0.6%	1.3%	1.7%	
<b>TOTAL AIRCRAFT OPERATIONS</b>	<b>10,148</b>	<b>11,363</b>	<b>8,254</b>	<b>60,622</b>	<b>52,479</b>	<b>-10.7%</b>	<b>22.9%</b>	<b>15.5%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	



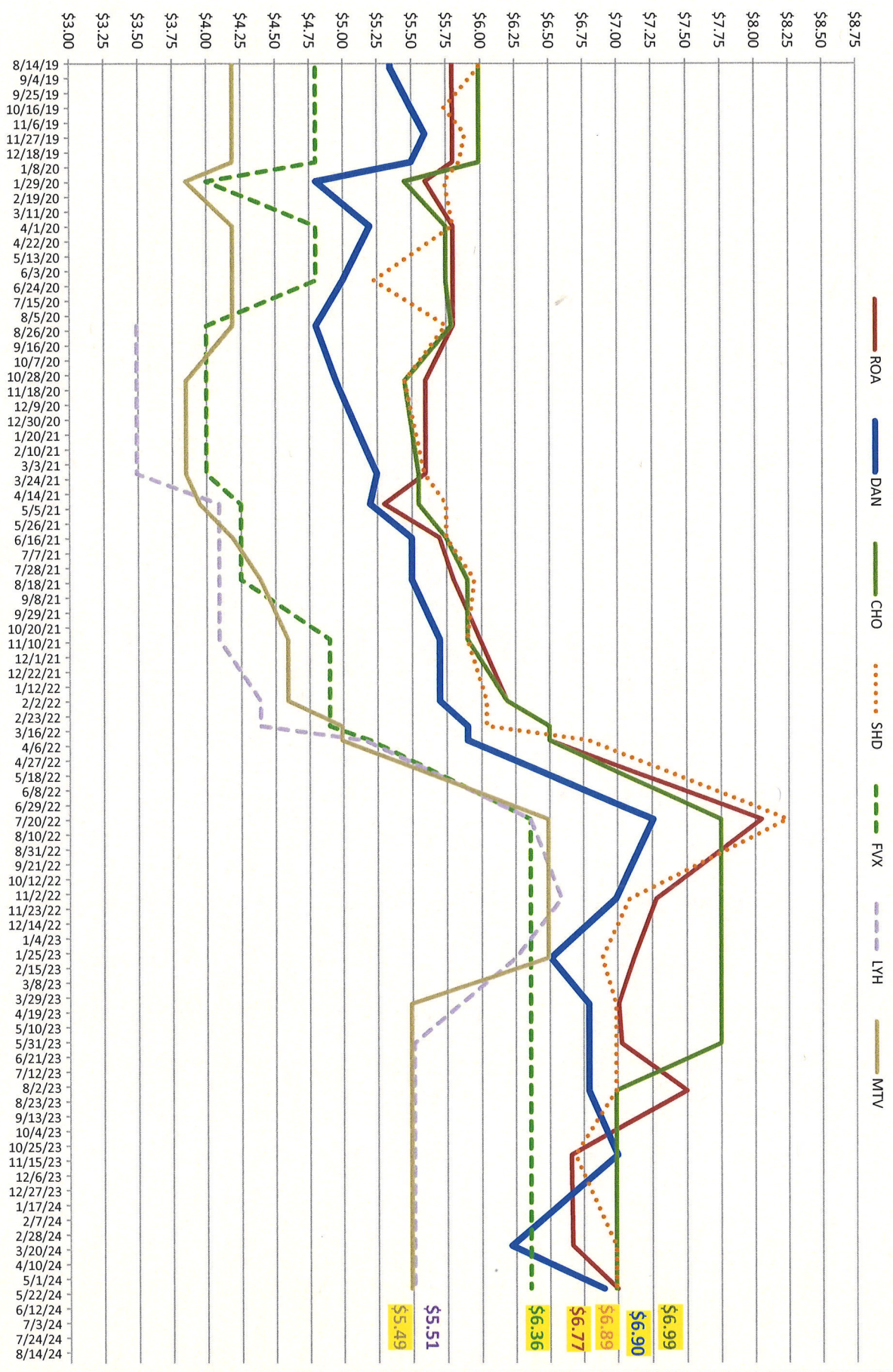
## LYNCHBURG REGIONAL AIRPORT TRAFFIC STATISTICS FOR JUNE 2024

June	PIEDMONT				ENVOY				PSA				TOTALS				
	Aircraft Type	Departures	Available Seats	Passengers Enplaned	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	
ERL 140								0.0%									0.0%
ER4 - 50	175	8,750	7,068	80.8%				0.0%					175	8,750	7,068	80.8%	
CR7 - 65				0.0%				0.0%									0.0%
CR9 - 76				0.0%				0.0%									0.0%
<b>Total</b>	<b>175</b>	<b>8,750</b>	<b>7,068</b>	<b>80.8%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>175</b>	<b>8,750</b>	<b>7,068</b>	<b>80.8%</b>	

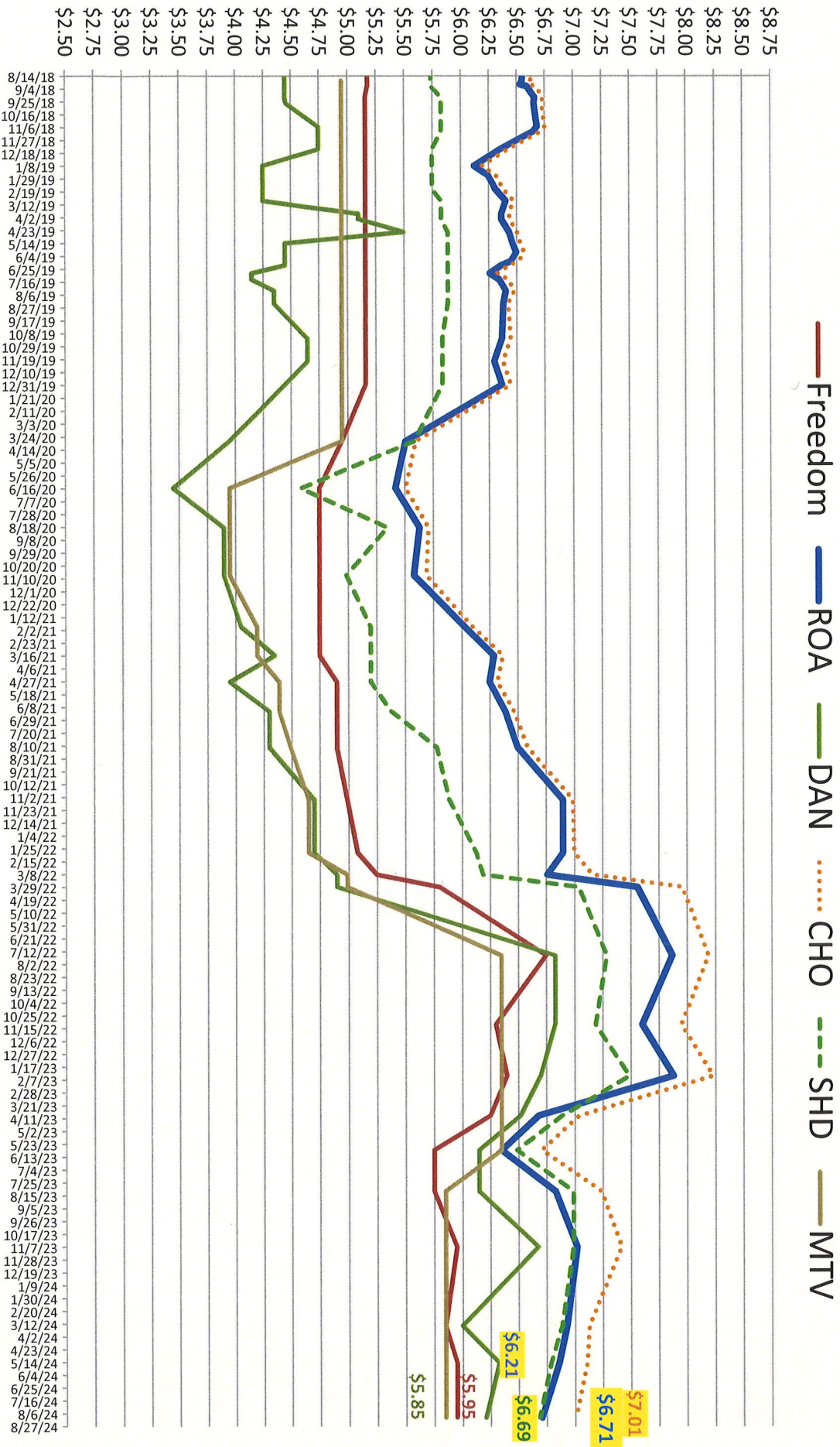
Year-to-Date	PIEDMONT				ENVOY				PSA				TOTALS				
	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	Departures	Available Seats	Passengers Enplaned	Load Factor	
ERL 140				0.0%				0.0%									0.0%
ER4 - 50	823	41,050	35,245	85.9%				0.0%					823	41,050	35,245	85.9%	
CR7 - 65				0.0%				0.0%									0.0%
CR9 - 76				0.0%				0.0%									0.0%
<b>Total</b>	<b>823</b>	<b>41,050</b>	<b>35,245</b>	<b>85.9%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>823</b>	<b>41,050</b>	<b>35,245</b>	<b>85.9%</b>	



# 100LL Fuel (Aug 14, 2019 - Aug 14, 2024)



# Jet A Fuel (Aug 14, 2019 – Aug 14, 2024)



← Indicates change from last report